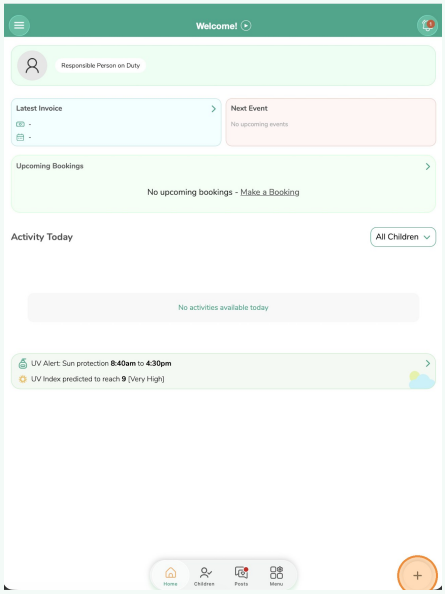
Book Vacation Care

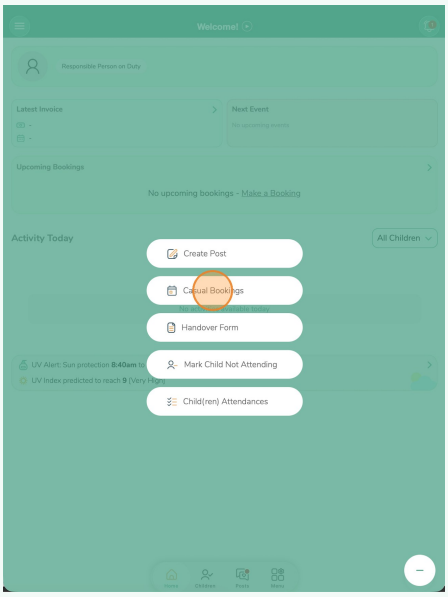
Vacation Care bookings use the same Casual Bookings screen. Some days include an excursion. For these days, you must complete an excursion form before the booking is confirmed.

Open Casual Bookings

1. Tap the **+** button in the bottom right corner of the home screen.

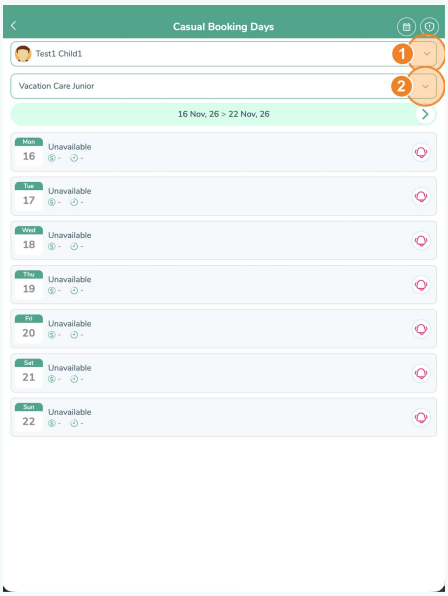


2. Tap **Casual Bookings**.

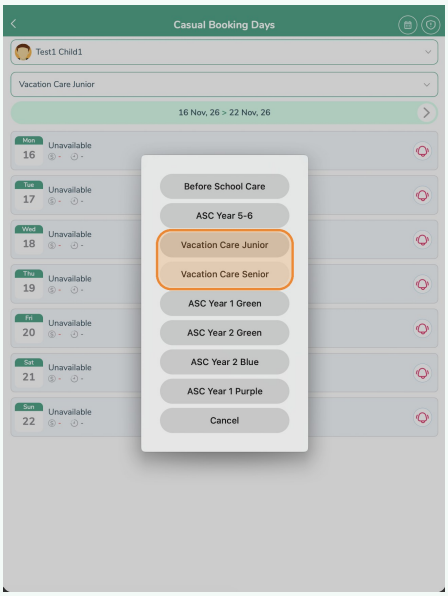


Choose your child and roll

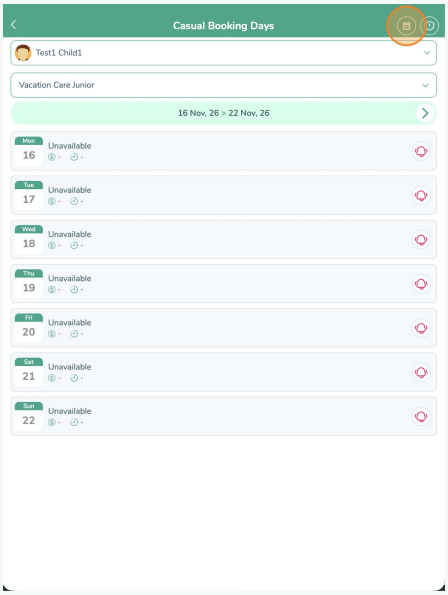
3. Select your child (**1**). Tap the room menu (**2**).



4. Select **Vacation Care Junior** or **Vacation Care Senior**, for your child's year group.

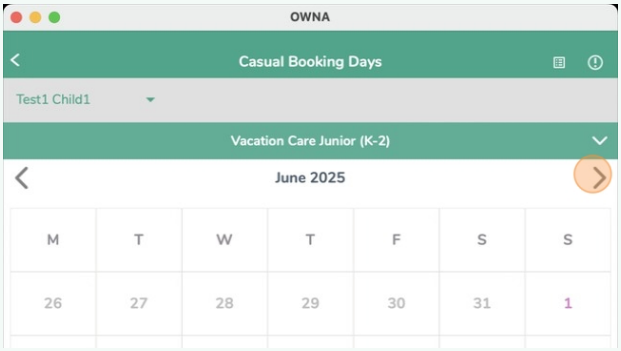


5. Tap the **calendar** button in the top right corner.

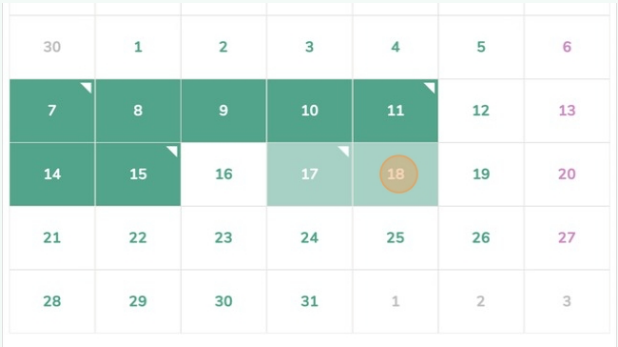


Choose your days

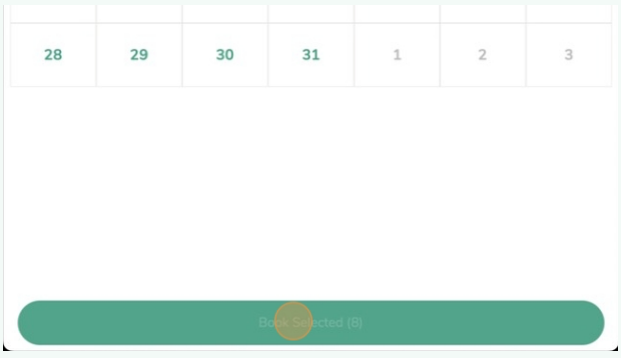
6. Tap the arrow to go to the correct month.



7. Available days are light green. Tap each day you need across both weeks. Selected days turn dark green.

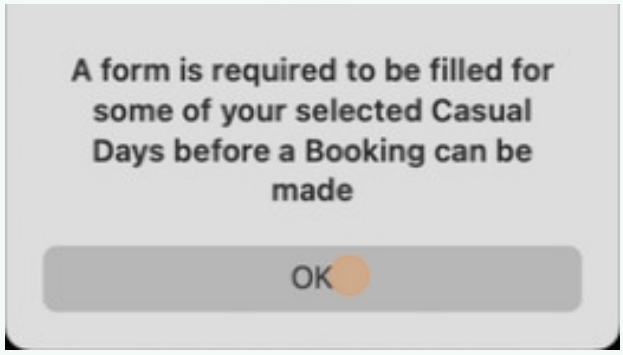


8. Tap **Book Selected**.

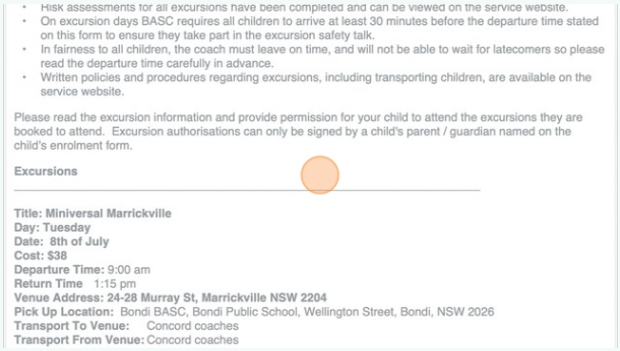


Excursion form (only for excursion days)

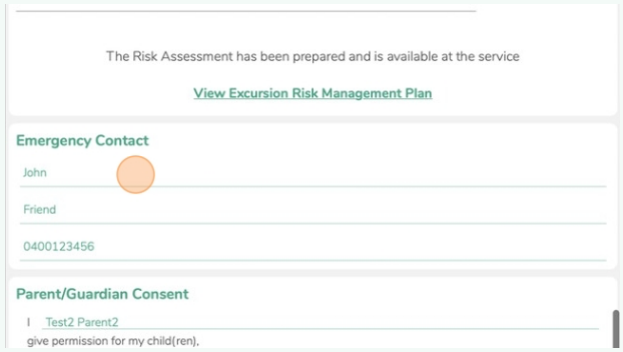
9. A message tells you that a form is required. Tap **OK**.



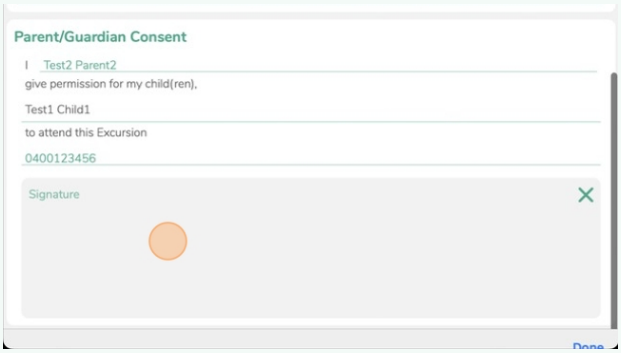
10. Read the excursion information. Scroll to the bottom of the form.



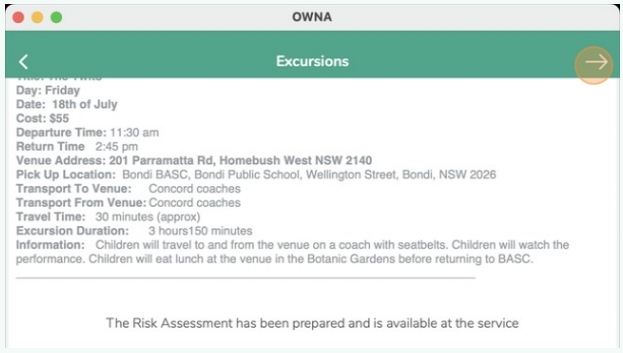
11. Add one emergency contact: name, relationship and phone number.



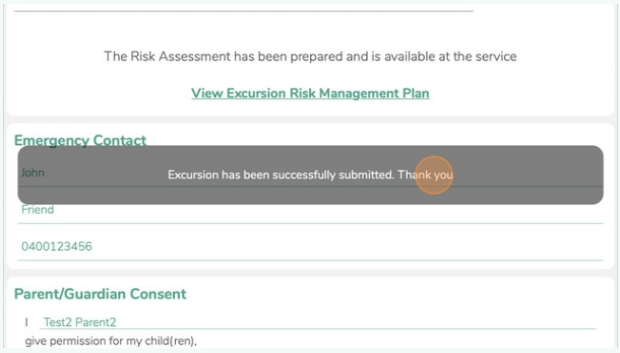
12. Add the parent name, phone number and signature.



13. Tap the **arrow** in the top right corner to submit.



14. A success message shows when the form is submitted.



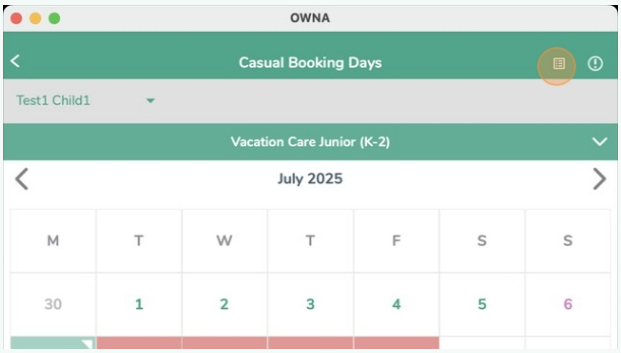
Check your bookings

15. Booked days are **red**. Available days are **green**. Unavailable days are **white**.

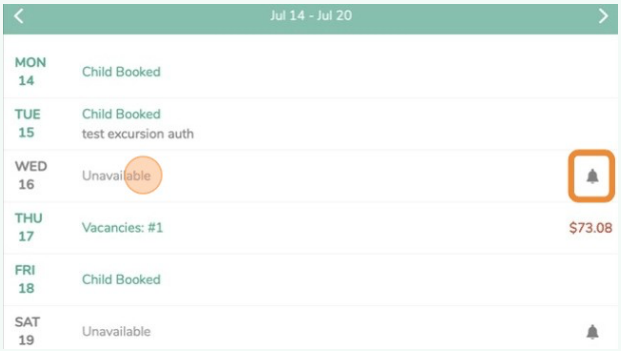


Get a notification when a spot opens

16. Tap the **calendar** icon to go back to the list view.



17. "Unavailable" means the day is full, or closed (for example a public holiday). Tap the **bell** to get a notification when a spot opens.



18. Tap **Yes**.

